

TURNITIN

Standard Operating Procedure

1: Online Submission

Via Email

- send file/document (.doc,.docx,.pdf) to edu@usm.my
- use USM Official Email (student@student.usm.my) or personal email

Email Template

- Matric Number
 - IC / Passport Number
 - Full Name
 - Title of Thesis
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2: Return of Report

Via Email

- From edu@usm.my
- To USM Official Email (student@student.usm.my) or personal email

Email Template

- Reply with attachment including report within 5 working days
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3: Correction of Writing

Next step

- Perform correction/improvement of your writing based on the report (if needed : refer supervisor)
 - send the edited thesis for turnitin
 - Print the 1st page of the report and go for turnitin verification at main office.
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FAQ

1. Do I have to come to PPIP personally to submit my documents?

No human interaction required

2. Do I have to come to PPIP to collect the reports?

No. It will be delivered to your email directly within 5 working days or earlier

3. What will I do with the reports?

To improve on your writing by checking on possibility of direct copy of texts

4. Will there be any charges for using this service?

No. At the moment this service is free.

5. What are the format of files/documents to be sent?

All text edit formats i.e. doc, docx, pdf